

LEARNING & TEACHING POLICY

Context

1. Importance of Learning and Teaching
2. Reference to Conditions of Service

Status	Statutory
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Purpose

At Ratton School effective learning will be characterised by successful students who:

- Achieve high standards
- Are actively engaged in their learning
- Progress towards increasing independence
- Work co-operatively
- Have positive attitudes to learning

Effective teaching will promote successful learning and high achievement and has:

- Objectives which are clear and well planned with differentiated outcomes including intervention
- Appropriately structured lessons
- Good whole class teaching planned for learners
- Suitable teaching strategies
- Suitable tasks and activities
- Clear strategies for assessing the pupils' progress
- Common ground rules and approaches on behaviour, celebrating achievement and providing stimulating learning environment.

Consultation	<ul style="list-style-type: none"> • Students • Staff • Leadership • Parents • Governors and LEA
Relationship to other policies	<ul style="list-style-type: none"> • Attendance • Anti Bullying • Behaviour Management • Equal Opportunities • Home School Agreement • Inclusion • Special Education Needs
Relationship to standard operating procedures	<ul style="list-style-type: none"> • APP (Assessing Pupil Progress) • Assessment for Learning • Ready to Learn • Monitoring, reviewing and evaluating at Ratton School • Lesson planning/structure

	<ul style="list-style-type: none"> • Performance Management
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Role	Responsibility
Headteacher	<ul style="list-style-type: none"> • Ensure wide consultation for the inception of this policy • Ensure structures are in place to support the effective implementation of this policy
Deputy Headteacher for Teaching & Learning	<ul style="list-style-type: none"> • Have responsibility for the management of this policy • Regularly monitor and review the effectiveness of this policy • Ensure appropriate training takes place for staff in order for them to deliver this policy effectively
Leadership Team	<ul style="list-style-type: none"> • Share in the responsibility for the monitoring and review of the effectiveness of this policy • Promote good learning and teaching by leading by example and in all dealings with managed lines
Curriculum Leaders within their management areas	<ul style="list-style-type: none"> • Ensure students receive the highest quality learning and teaching • Have responsibility for the implementation of this policy • Share in the responsibility for the monitoring and review of the effectiveness of this policy • Promote good learning and teaching by leading by example • Provide appropriate staff development in order for the effective delivery of this policy
Teaching Staff	<ul style="list-style-type: none"> • Deliver an appropriate and differentiated curriculum • Plan and prepare lessons • Teach and mark according to the individual needs of the students assigned • Assess, record and report on the development, progress and attainment of students
Teaching Assistants	<ul style="list-style-type: none"> • Support students and staff in delivery of this policy • Promote the standard operating procedures of the Ready-to-Learn, Home School Agreement and Behaviour Policy
Associate Staff	<ul style="list-style-type: none"> • Support students and staff in delivery of this policy • Promote the standard operating procedures of the Ready-to-Learn and Behaviour Management
Students	<ul style="list-style-type: none"> • Promote good teaching and Learning by being 'Ready to Learn', behaving well and having good attitudes to learning
Parents	<ul style="list-style-type: none"> • Support Ratton School's Learning and Teaching policy by promoting the 'Ready to Learn' and Behaviour Management standard operating procedures
Governors	<ul style="list-style-type: none"> • Ensure structures are in place to support the effective implementation of this policy • Regularly monitor and review the effectiveness of this policy

LEA	<ul style="list-style-type: none"> • Work with the school in implementing the learning and Teaching initiatives related to 'The Strategy'
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Arrangements for Monitoring and Evaluation

1. School Improvement Plan
 2. Performance Management process (reviewed annually)
 3. Lesson Observations
 - I. one full and formal observation by line manager per year
 - II. one snapshot by line manager per year
 Peer Observation triplets
 - I. one full and formal observation by other two staff in triplet per year
 - II. four snapshots (two by each person in the triplet) per year
 4. Departmental review of exam results
 - I. Curriculum Leaders provide written analysis for Learning Director to go to Deputy Head for Teaching & Learning
 5. Curriculum Area Self Review
 - I. Curriculum area SEF and action plan written by Curriculum Leader (term 5) - updated following exam results in September
 6. Work scrutiny - termly by year group
 7. Governors' Monitoring sub-committee meets 9 times per year
 8. Student Voice questionnaire (annually)
 9. APP moderation
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Date established by Governing body:	December 2009
Date for full implementation:	January 2010
Date of review:	January 2012

ANNEXES
