

**Membership:** Catering Manager of Refresh  
One other member of Refresh staff  
Business Manager  
Student Representation  
Member of Governing Body

**Brief:** To fulfill functions relating to the school's in-house catering system on behalf of staff, students and governors

**Focus:** To ensure high standards of quality are achieved for menus, supplies and customer service.

To ensure best value for purchasing and meal prices in Refresh

To monitor and ensure health & safety in the dining hall, including decoration and in-house events.

To action and agree new initiatives for Refresh

To ensure student voice is achieved in respect of the running of Refresh

**Working Methods:**

1. The committee will report back to students via the Student Council
2. The times of the meetings will fit in with the timetables for the student representatives
3. Agenda items will be agreed by Catering Manager & Business Manager
4. Minutes will be distributed to all committee members
5. Other students, staff or governors can join the meetings at any time
6. Any decisions or changes made by this committee to be taken back to Governors or Leadership by Business Manager and Governor representative