



22nd October 2010

Dear Parent/Carer,

Of paramount importance to Ratton School is the safety of the students and effective communication with parents/carers. Therefore we are currently updating our registration system in order to improve this communication. Over the next two months we will be trialling a new method of communication called Keep Kids Safe at School™.

The Keep Kids Safe at School™ system securely sends text messages, automated voice broadcasts and emails direct to parents and carers. Keep Kids Safe at School™ provides five contact numbers that are unique to Ratton School.

Please note and save these telephone numbers as 'Ratton School':

- **Absence Alert Text Number 07624811308** : This is the virtual mobile number from which absence alert SMS text messages are sent to parents/carers. Replies to absence alerts by text can be sent to this number.
- **Absence Hotline Number 08442393448** : This is the number parents/carers call to access the automated Keep Kids Safe at School™ absence hotline. This number is quoted in Absence Alerts.
- **Group Messaging Text Number 07624811307** : This is the virtual mobile number from which Group SMS text messages are sent to parents/carers. Replies to group messages by text can be sent to this number.

From now on, if your child is absent you may receive a text or voice message informing you of the absence and requesting that you either text or call the school to explain this. You may also receive text messages or voice messages from time to time, informing you of events, such as review days, notification of parents evening, school closure etc.

By sending messages directly to you we can all ensure that if your son or daughter is absent you can reply quickly and easily to inform us of any reason for an absence thus ensuring your child's safety.

If you need to update the contact details we currently hold for you, please complete and return the slip below, or call the school on 01323 504011.

Some messages sent from the school, such as absence alerts will allow a text message response as you would any other text message. You may receive other messages that are for information purposes only; these may not require a response.

Yours sincerely

D. E. Brown, Assistant Headteacher

Please complete the details below for the primary contact if changes are required. The data sheet contains the information we currently have

Student:

Parent/Carer details:.....

Mobile Number.....

Work Number.....

Or new name.....

Home Number.....

Email.....